

## TRANSITION POLICY

### Rationale

To enable a smooth transition for students enrolling at The Grove Education Centre from other settings.

To aim to ensure that each student's individual needs are met by:

- ❖ Allowing the student to meet his/her teacher.
- ❖ Relevant information being passed on to The Grove Education Centre.
- ❖ Introducing the new student to his/her class environment/routines

(Transitional visits would be negotiated and documented in the Negotiated Education Plan)

Whilst recognising the need for some flexibility it is expected that there will be an N.E.P. meeting prior to enrolment to plan and coordinate the following:

- Number of transition visits in the year the student will be starting at The Grove Education Centre
- Nature of transition visits – Three half day visits
- Level of support required
- Transport issues
- Parent/Caregiver visits
- Observation visits- if required
- Enrolment date

The following guidelines will generally apply and form the basis of the student's transition program:

- ❖ 1 observation visit by The Grove Education Centre staff to observe student in current setting, preferably coinciding with the transition NEP.
- ❖ 3 half day transition visits by student to The Grove Education Centre, with support if required.

options      1) 8.30 – 11.00

2) 9.00 – 1pm

For students enrolling at the beginning of the school year their transition visits will take place in term 1, preferably within the first 2 weeks so enrolment can start in week 3.

For new reception students a slow measured transition to school is often recommended e.g. first day of school.